BLoc PDF QC | Evidence-led review walkthrough

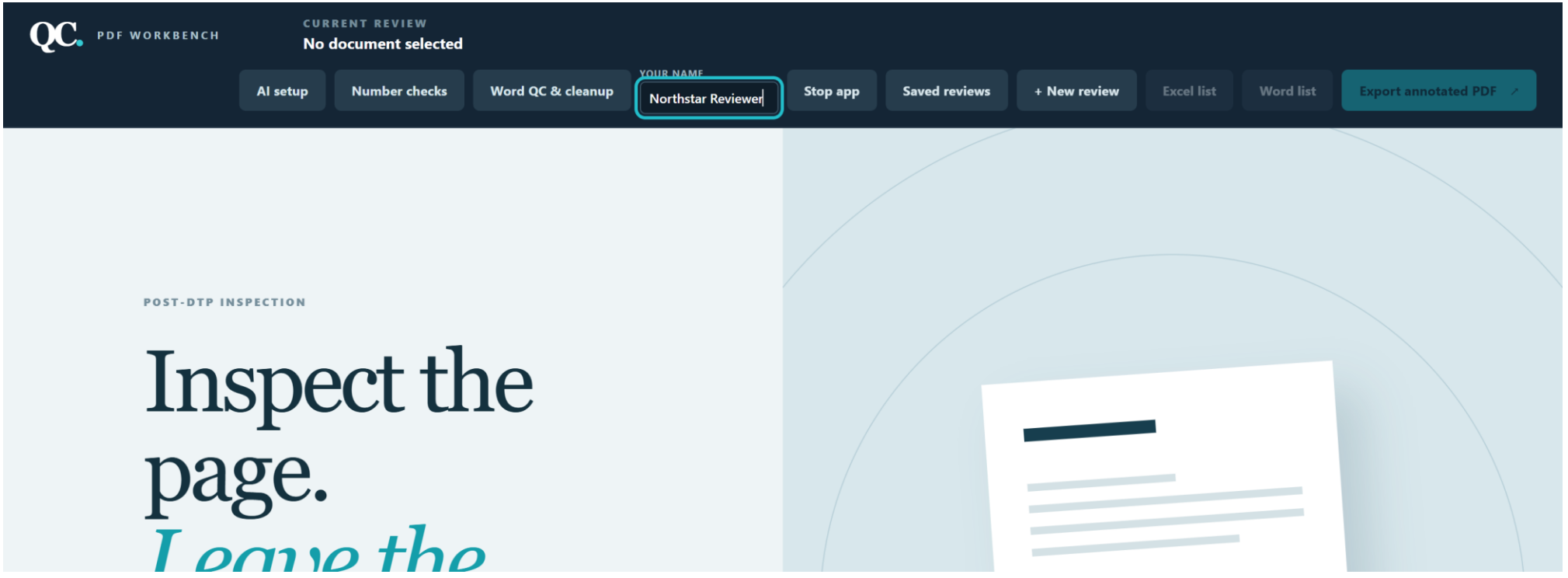
For BLoc PDF QC 2.0.14. This walkthrough reviews two four-page fictional Northstar handbooks and shows the real annotated exports. Both files are in English, so some translation checks show candidates that do not apply here. The pictures use fictional Northstar sample files; the files are in the Samples folder that comes with these guides.

Install and start

The download is one ZIP (BLoc PDF QC 2.0.14.zip) with the program file BLoc PDF QC.exe and this guide. BLoc PDF QC needs no installation: copy BLoc PDF QC.exe out of the ZIP into a folder you keep, for example Documents\BLoc PDF QC, and double-click it there. Do not run it from inside the ZIP window. If Windows shows Windows protected your PC, click More info, then Run anyway; the file is not code-signed yet. To update, replace the file with the one from the new version.

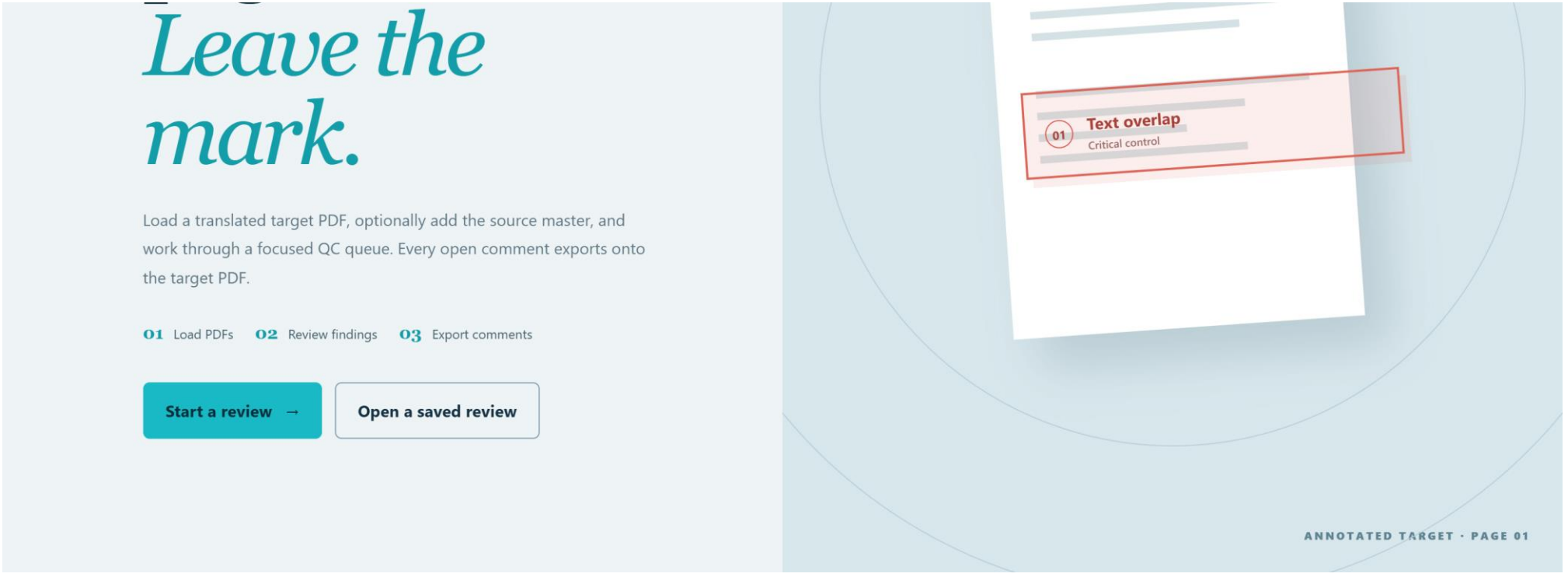
Open the supplied review project

Use Northstar_Approved_Reference.pdf as source and Northstar_Review_Proof.pdf as target. Editable DOCX files and authored-defect-register.json are supplied in Samples/PDF_QC. Six deliberate defects cover enrolments, a deadline, a table value, terminology, spelling and small text. These are authored inputs, not proof of tool detection. Saved reviews returns to existing projects; New review creates a separate review. Set language and LTR direction to match these English documents.



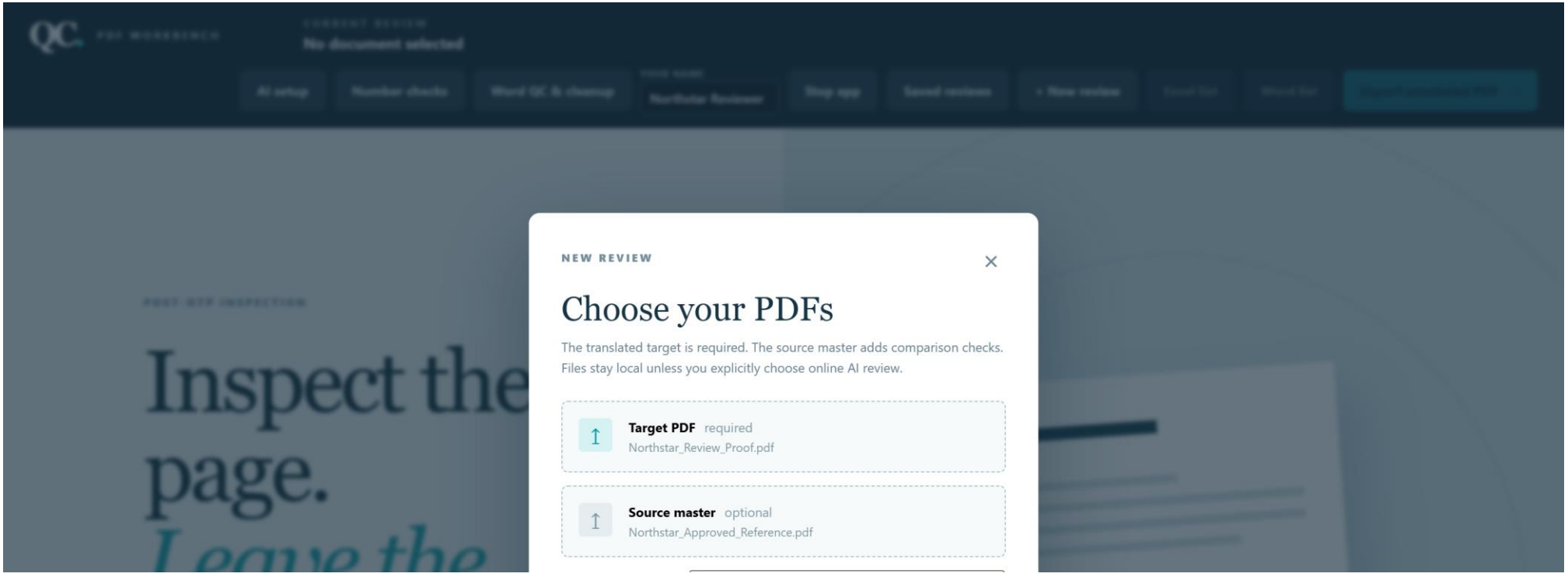
Open the supplied review project - Original capture.

Open the supplied review project screen detail



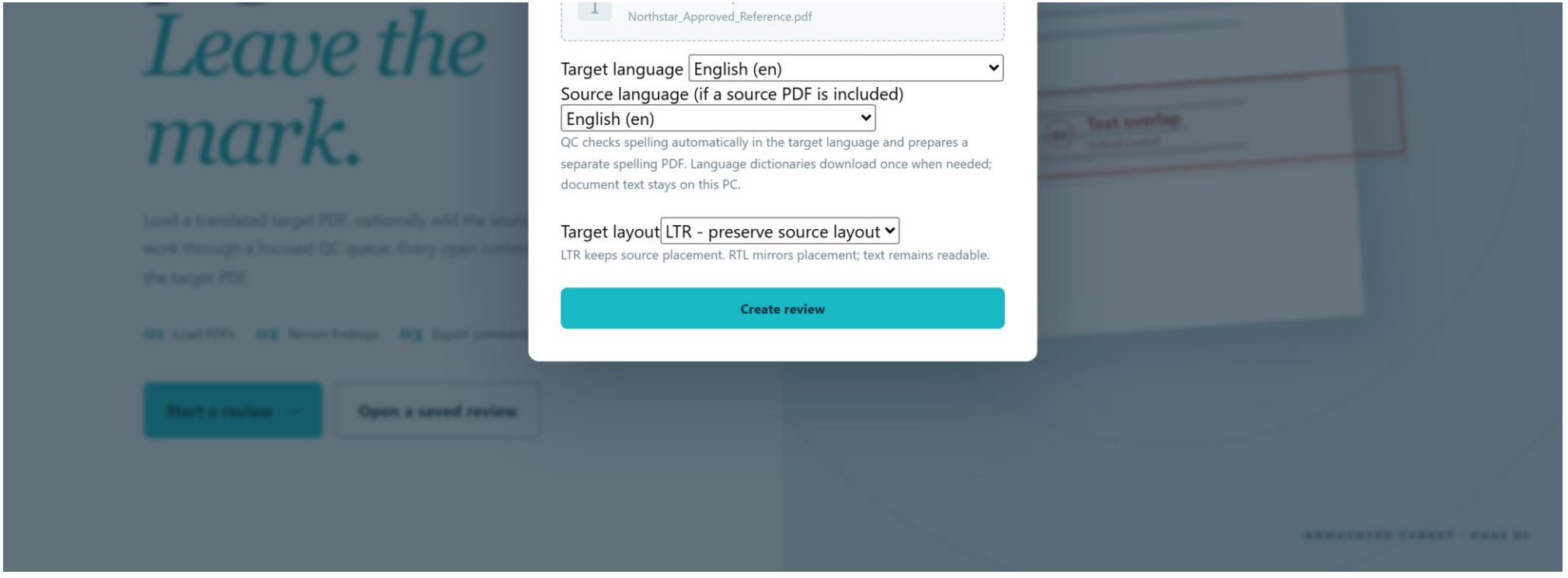
Open the supplied review project - Original capture.

Open the supplied review project screen detail



Open the supplied review project - Original capture.

Open the supplied review project screen detail

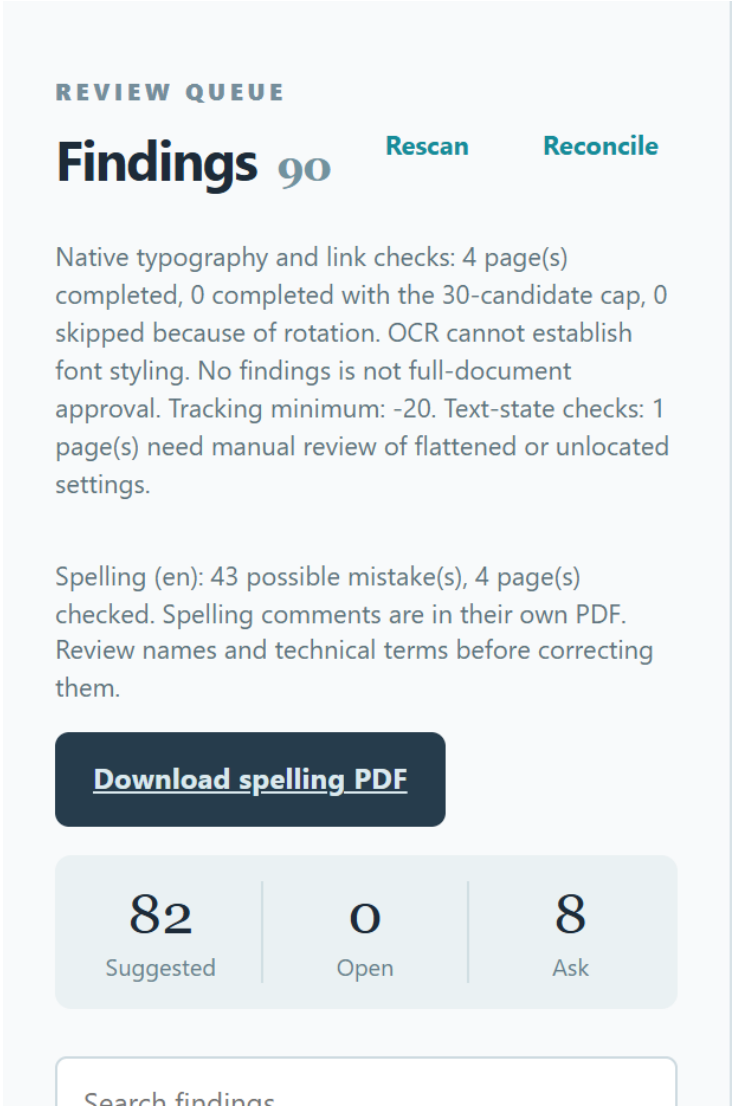


Open the supplied review project - Original capture.

Read the workspace before accepting findings

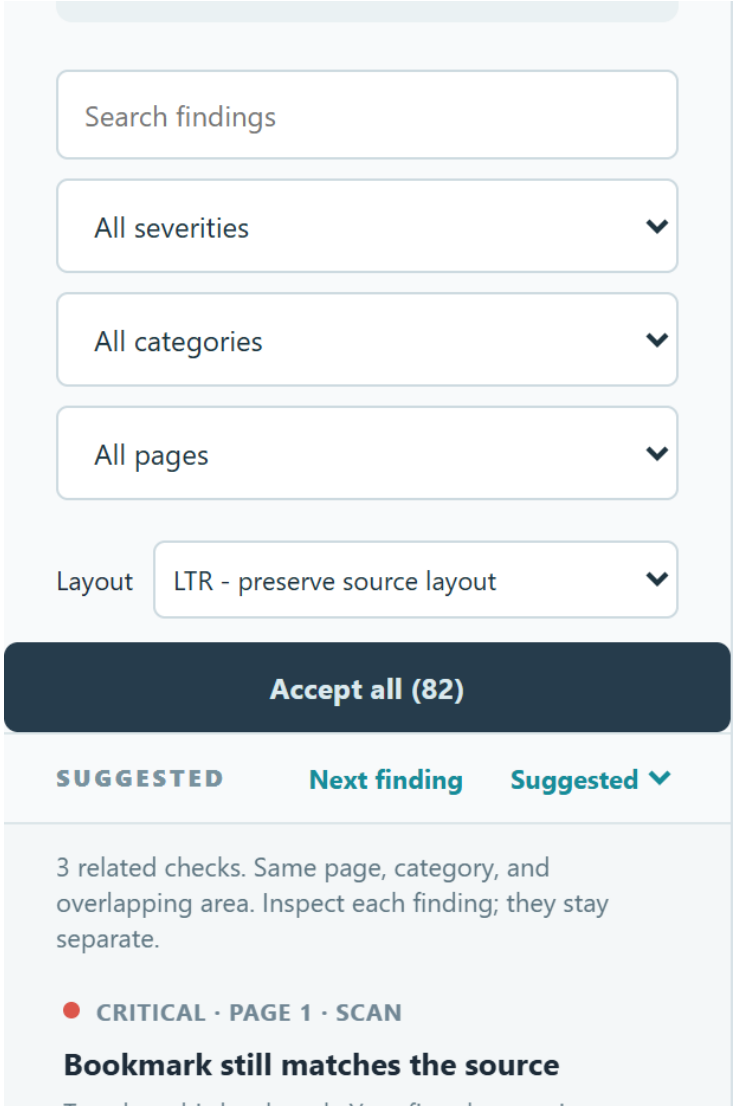
The findings sidebar filters by severity, category, page and status. Suggested means a candidate; Ask identifies a question requiring review. Open, Fixed and Resolved represent different review states. Target layout affects page inspection. Rescan reruns checks; Reconcile compares review state with updated material; Next finding advances through results. Accept all can promote false positives and was not used. The viewer offers target, source and side-by-side inspection, page navigation and zoom. New target version replaces the reviewed revision within its workflow. Reviewer name identifies exported comments. Excel/Word lists and Export annotated PDF produce review deliverables. Stop app ends the local service.

Read the workspace before accepting findings screen detail



Read the workspace before accepting findings - Original capture.

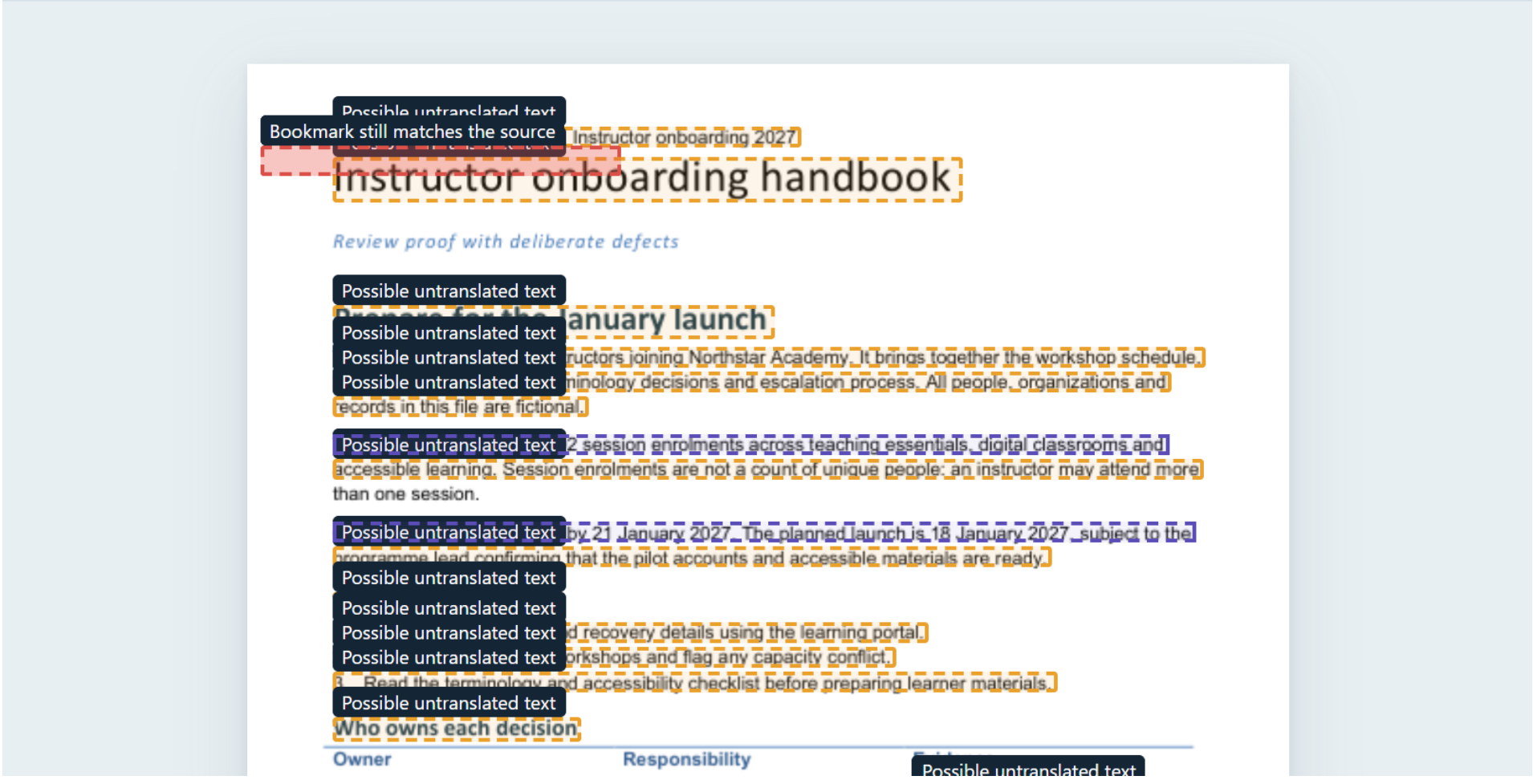
Read the workspace before accepting findings screen detail



Read the workspace before accepting findings - Original capture.

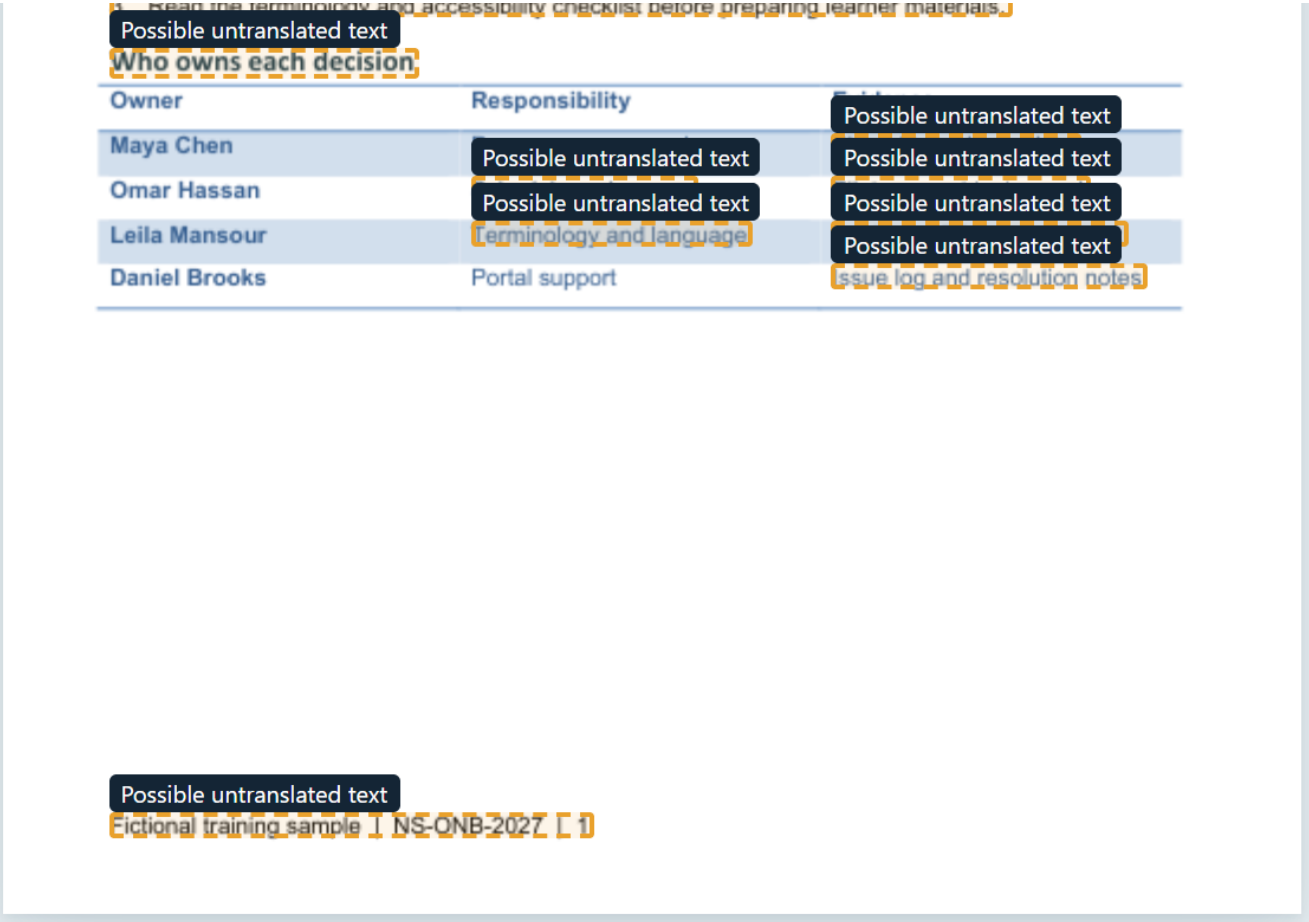
Read the workspace before accepting findings screen detail

Target PDF | Source master | Side by side | New target version | Page 1 of 4 | 100%



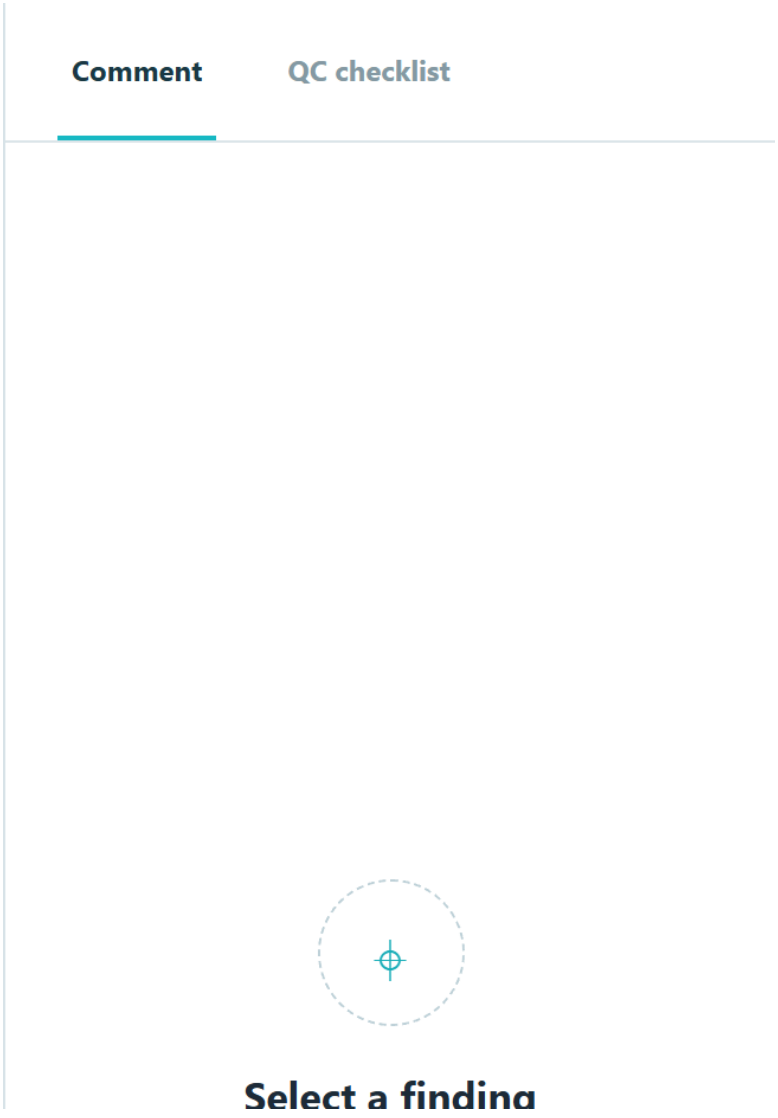
Read the workspace before accepting findings - Original capture.

Read the workspace before accepting findings screen detail



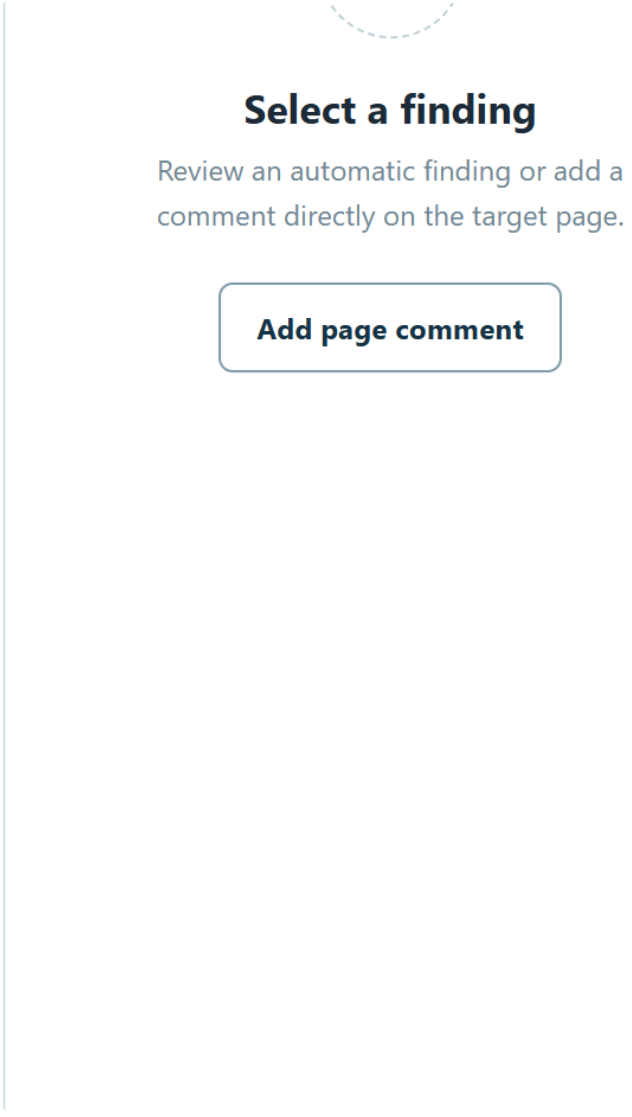
Read the workspace before accepting findings - Original capture.

Read the workspace before accepting findings screen detail



Read the workspace before accepting findings - Original capture.

Read the workspace before accepting findings screen detail

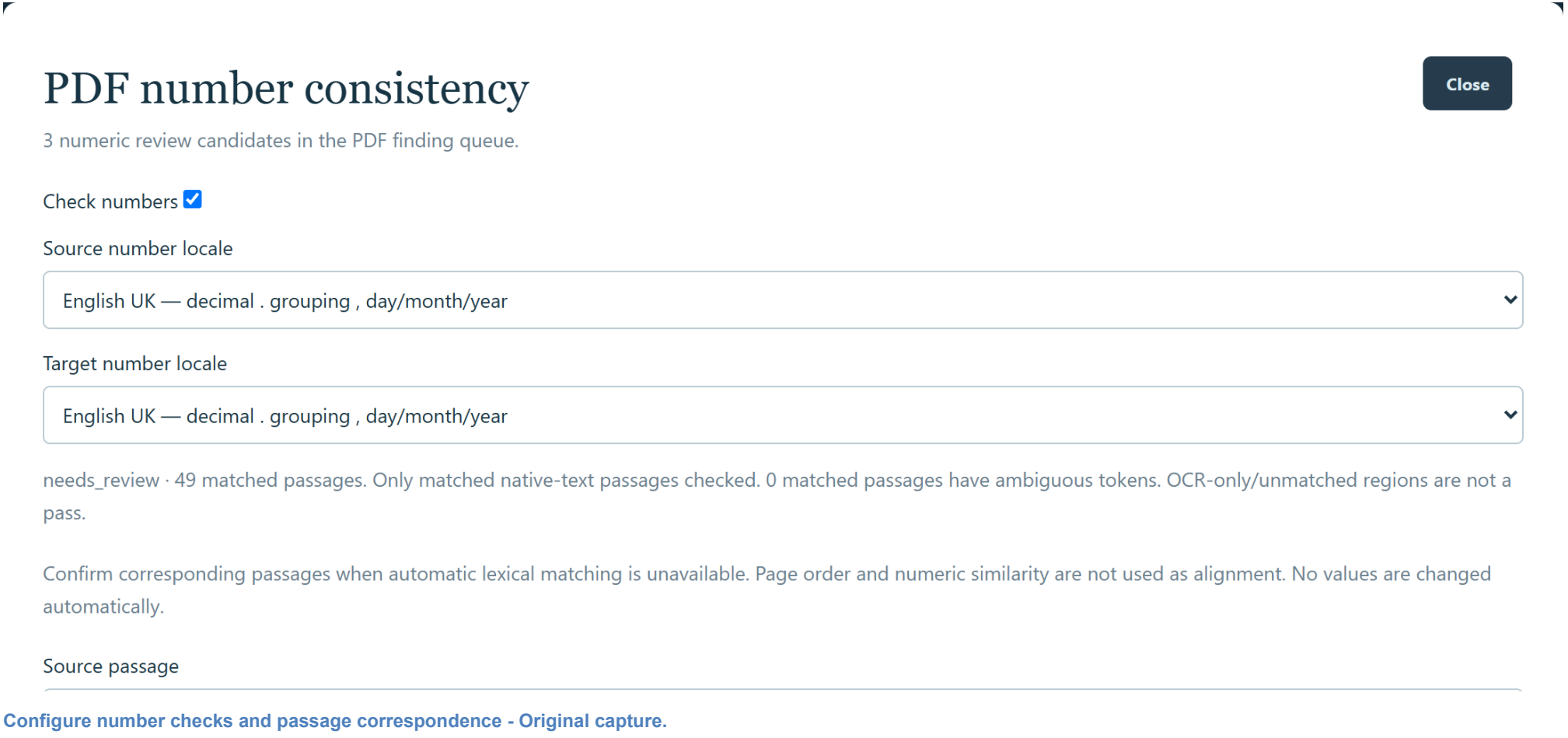


Read the workspace before accepting findings - Original capture.

Configure number checks and passage correspondence

Set source and target number locale to English UK. Other locale choices distinguish decimal, grouping and date conventions; Unspecified keeps ambiguity for review. Confirm corresponding source and target passages only after reading both. Page order or similar numbers alone do not establish correspondence. Confirm the enrolment paragraph and deadline paragraph, then rescan. The actual run increased from 90 to 93 total findings and exposed three numeric Ask candidates: 120 to 102, 12 to 21, and table value 22 to 12. An unmatched region is not a passed check.

Configure number checks and passage correspondence screen detail



Configure number checks and passage correspondence - Original capture.

Configure number checks and passage correspondence screen detail

Source passage

Page 1 · The programme contains 120 session enrolments across teaching essentials, digital classrooms and accessible learning. Session enrolments ar

The programme contains 120 session enrolments across teaching essentials, digital classrooms and accessible learning. Session enrolments are not a count of unique people: an instructor may attend more than one session.

Target passage

Page 1 · The programme contains 102 session enrolments across teaching essentials, digital classrooms and accessible learning. Session enrolments ar

The programme contains 102 session enrolments across teaching essentials, digital classrooms and accessible learning. Session enrolments are not a count of unique people: an instructor may attend more than one session.

Confirm this correspondence

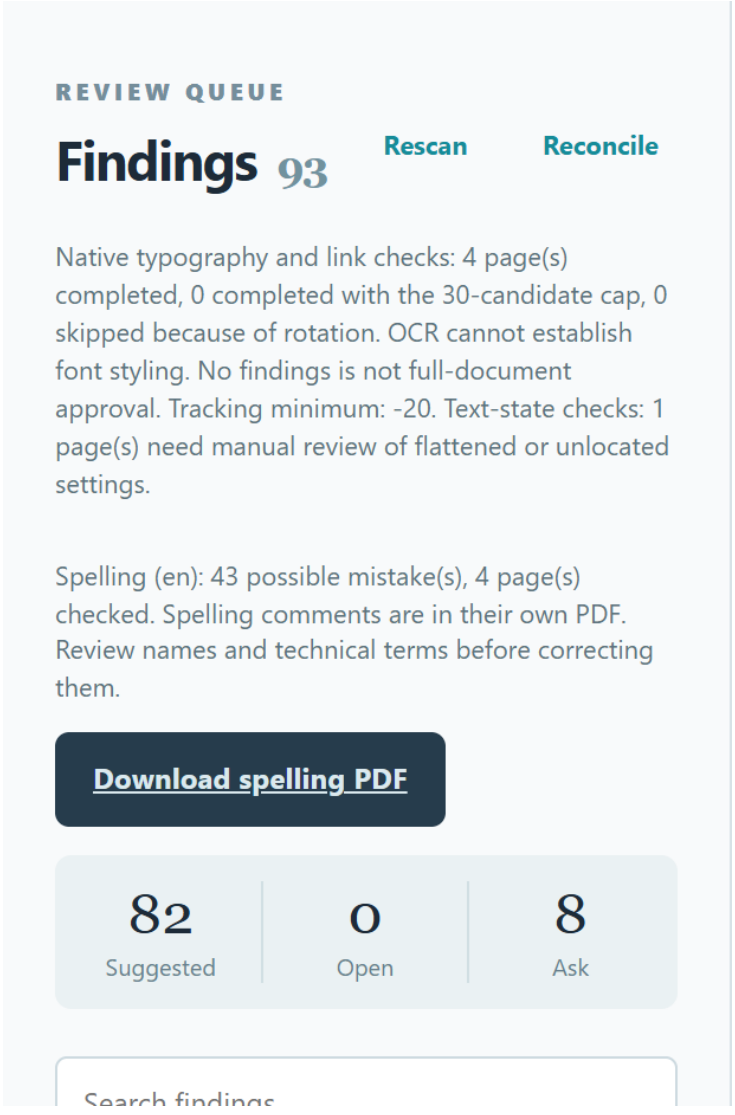
Native text only. Scanned/OCR-only pages, truncated passages and unmatched regions need human review.

Show number findings in the queue

Save settings and rescan PDF

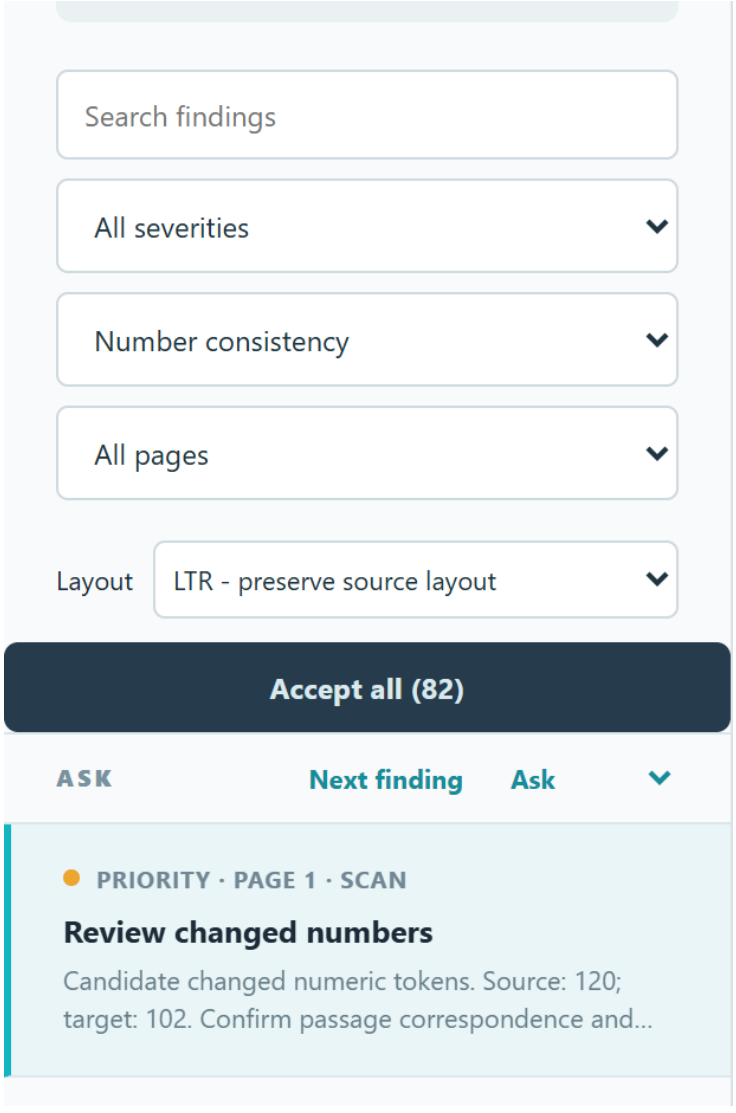
Configure number checks and passage correspondence - Original capture.

Configure number checks and passage correspondence screen detail



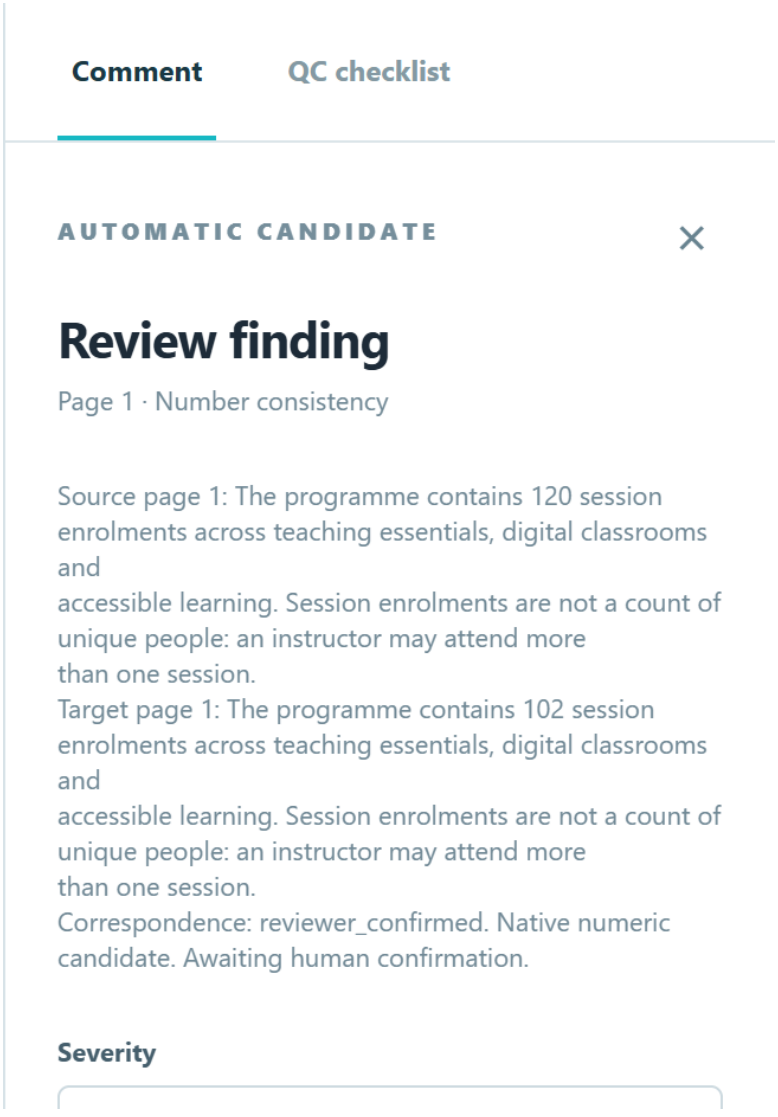
Configure number checks and passage correspondence - Original capture.

Configure number checks and passage correspondence screen detail



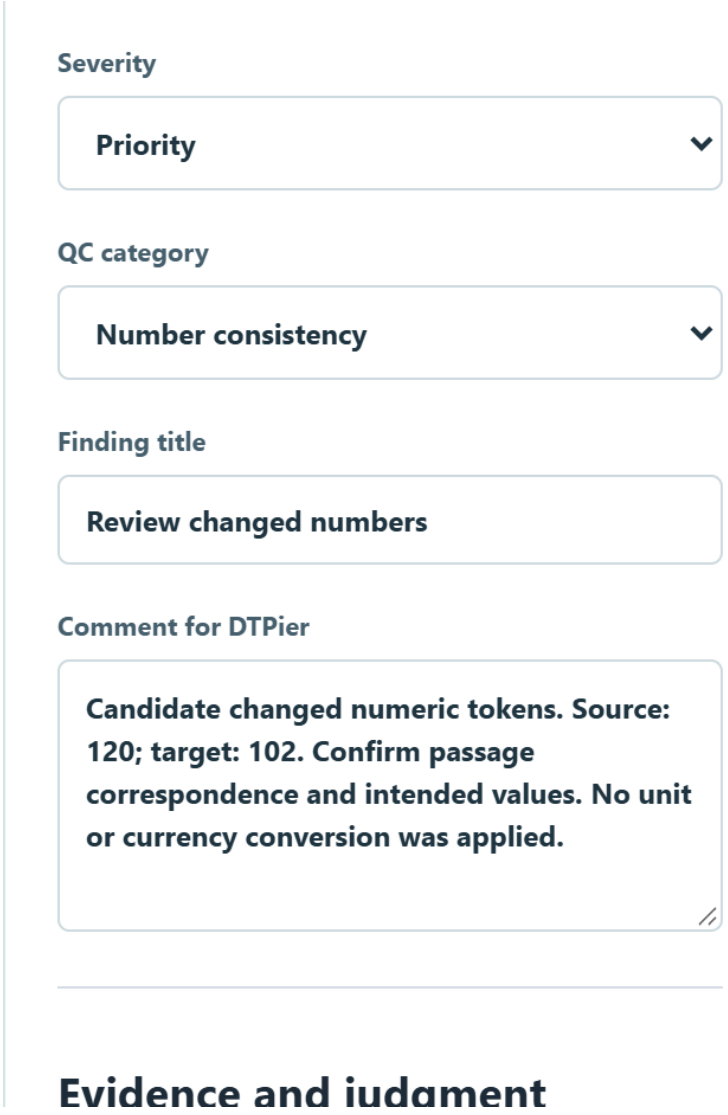
Configure number checks and passage correspondence - Original capture.

Configure number checks and passage correspondence screen detail



Configure number checks and passage correspondence - Original capture.

Configure number checks and passage correspondence screen detail



Configure number checks and passage correspondence - Original capture.

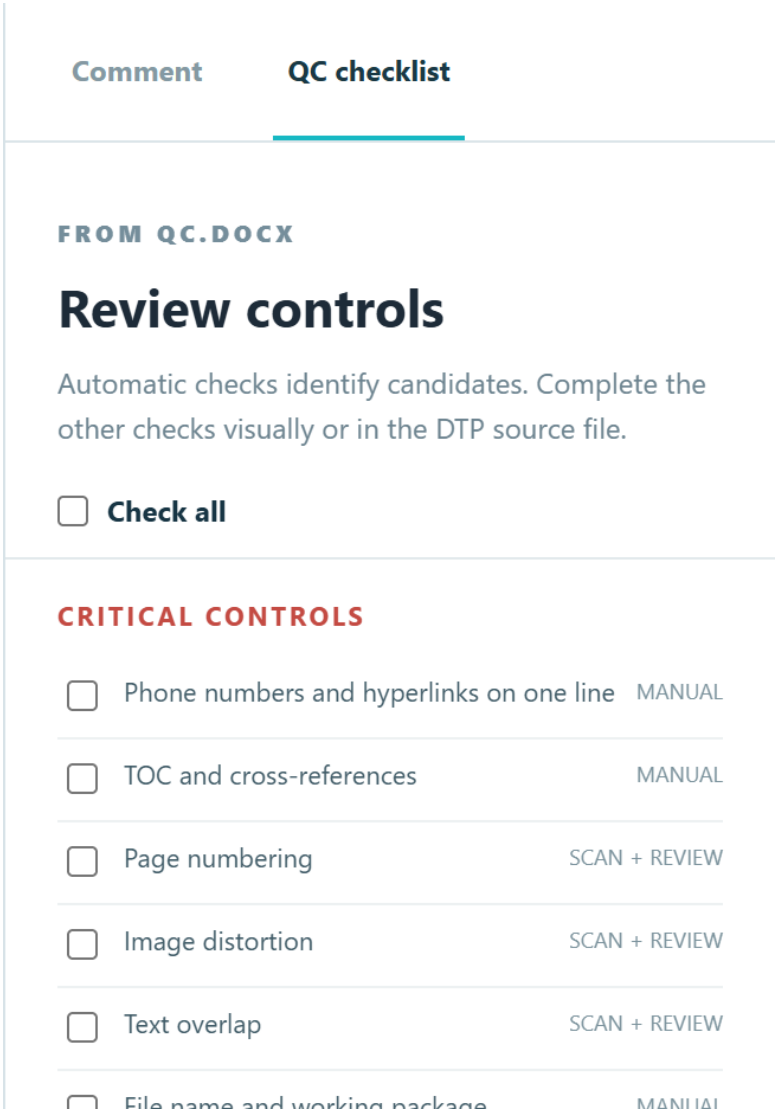
Review and accept one evidence-backed correction

Open the enrolment discrepancy and compare it with the source and seven session rows. Edit the title to Correct the enrolment total to 120. Explain that the reference and schedule total 120 while the proof says 102. Severity and Category classify the issue; Title and Comment supply exported wording. Reason records why the finding was accepted. Save preserves edits; Accept for export promotes the reviewed correction. The observed state became open only after the reason was supplied and acceptance succeeded. Not an issue rejects a candidate; Ask translator creates a review query; Mark resolved records closure; Move location adjusts annotation position; Delete removes the finding. Verify the state after each action. The supplied Corrections PDF contains exactly this one accepted correction.

Use the checklist as a review record

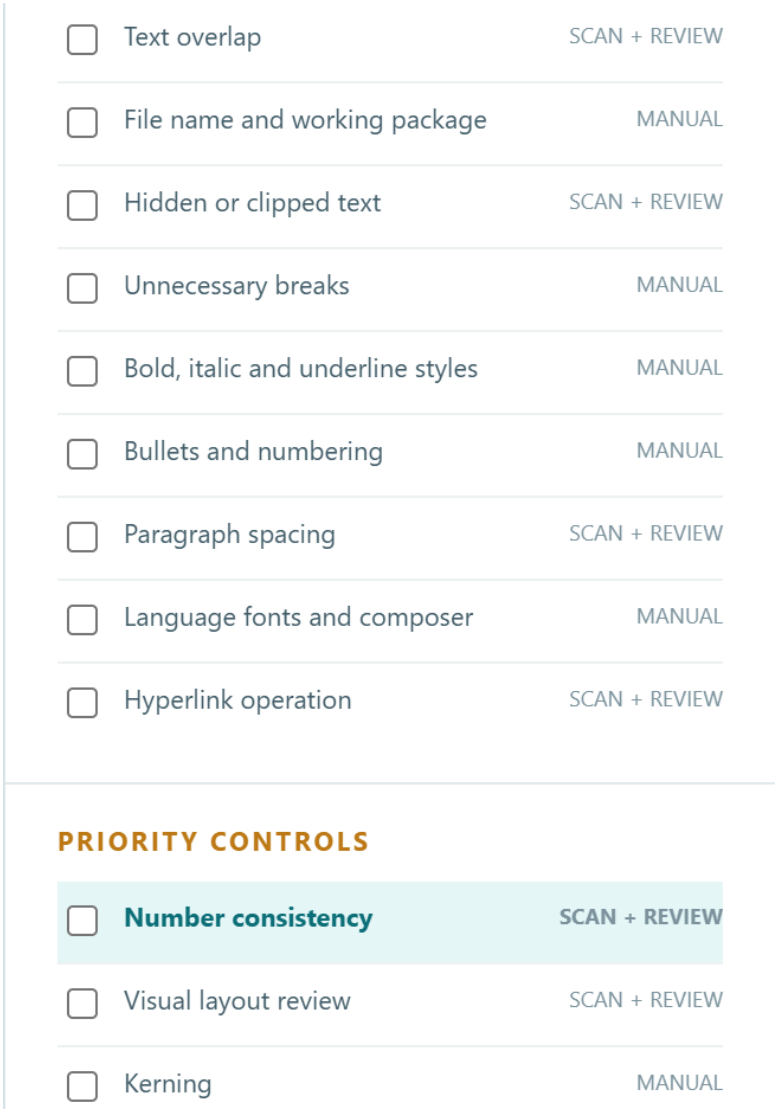
The QC checklist groups checks that need human attention. Mark a category checked only after completing the relevant review. Check all is a bulk state change, not automated verification of every category. In this same-language sample, retained English wording and bookmarks generated many irrelevant translation-style findings. Do not accept them merely because they appear in the list. The defect register is the exercise answer key; it is separate from detected or accepted findings.

Use the checklist as a review record screen detail



Use the checklist as a review record - Original capture.

Use the checklist as a review record screen detail



Use the checklist as a review record - Original capture.

Export and inspect the actual PDFs

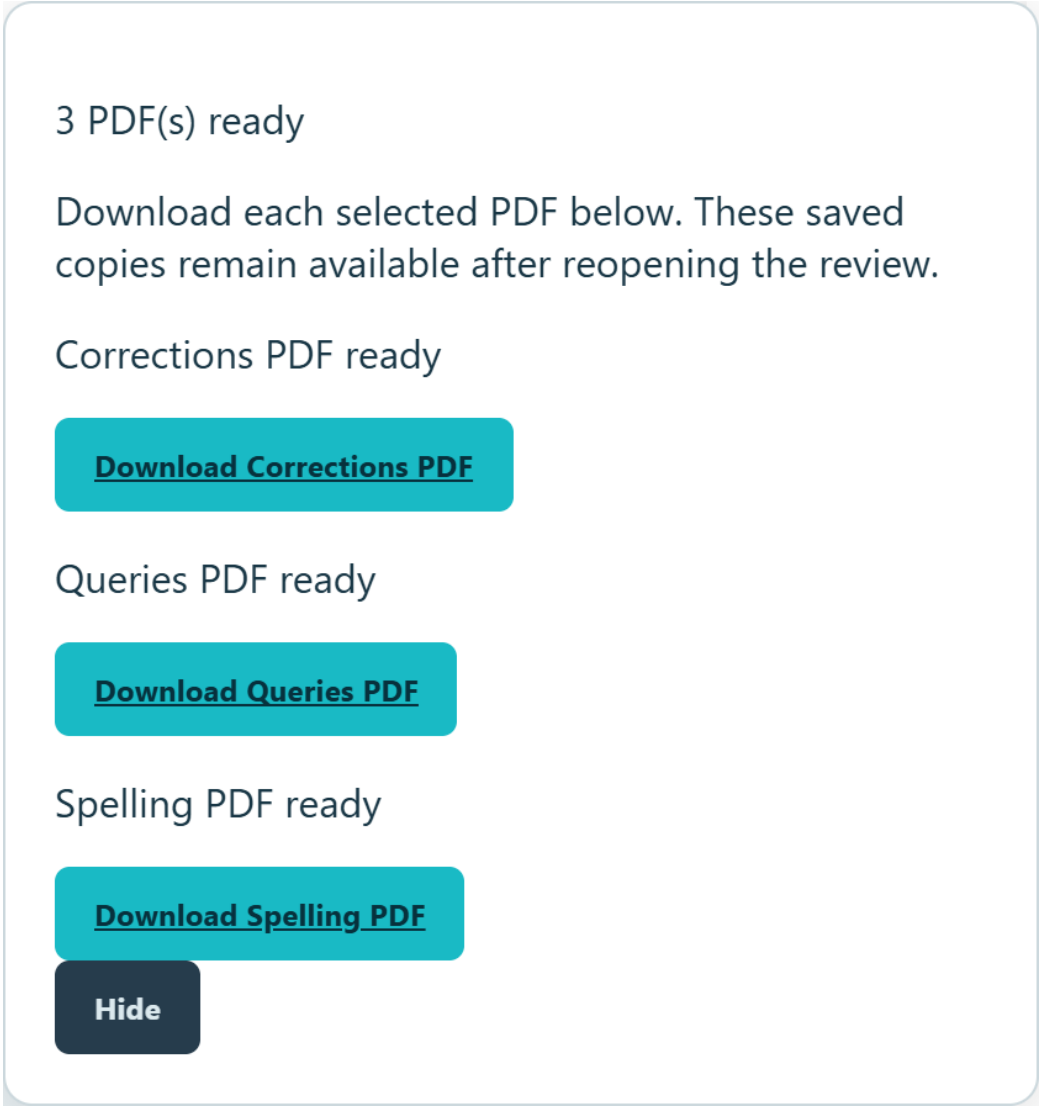
Export annotated PDF lets you choose correction, query and spelling output categories. This run showed Corrections 1, Queries 0 and Spelling 43. The actual Corrections PDF has four pages and one square annotation on page 1 with the reviewed enrolment instruction. Queries has four pages and no annotations because no reviewed query was selected. Spelling has four pages and 43 annotations; these are candidates, not 43 verified errors. For example NORTHSTAR was flagged even though it is the fictional organization name. Export-ready links retrieve the documents. Inspect annotation content in a PDF viewer before sharing. The exports do not automatically repair proof text.

Export and inspect the actual PDFs screen detail



Export and inspect the actual PDFs - Original capture.

Export and inspect the actual PDFs screen detail

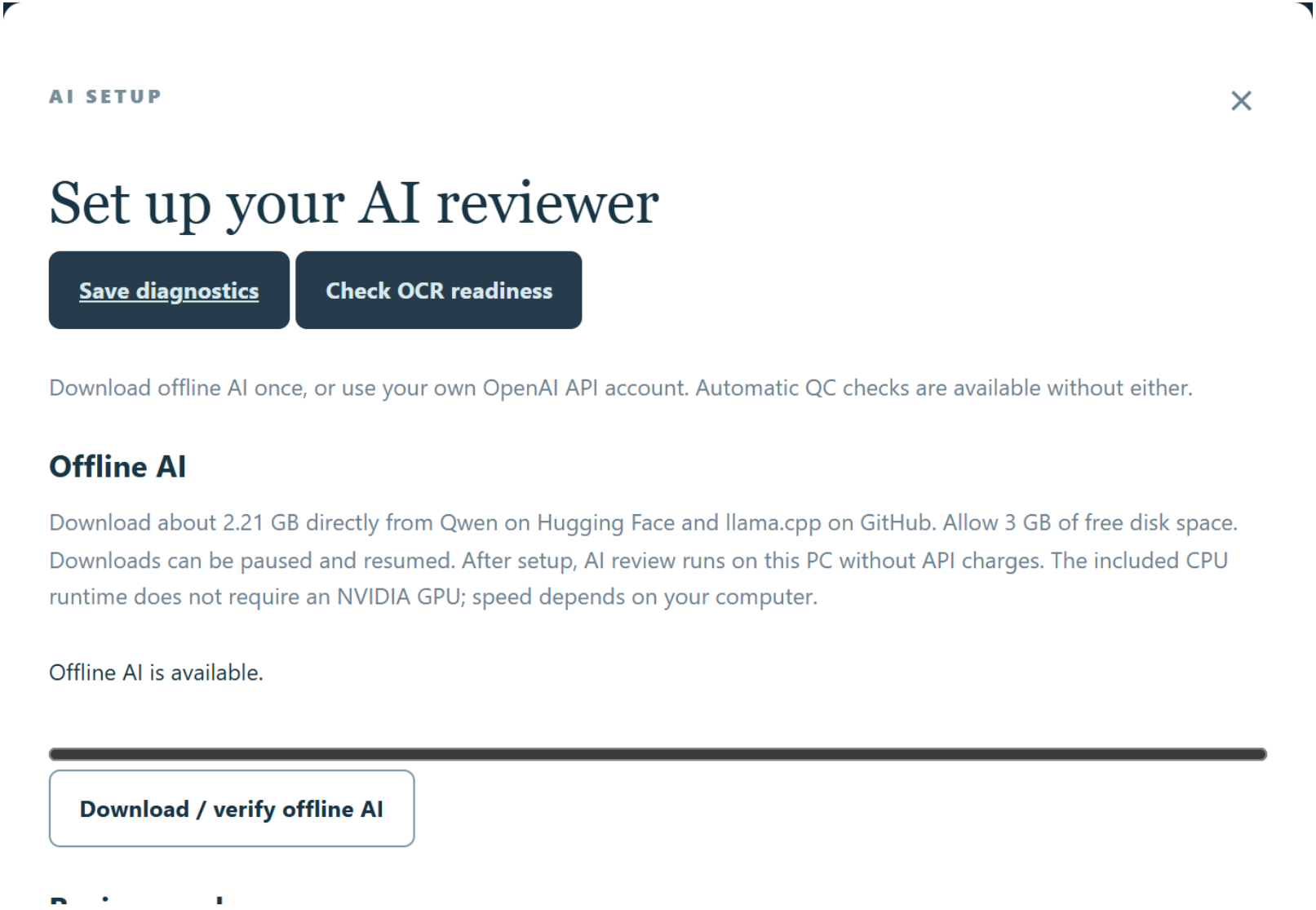


Export and inspect the actual PDFs - Original capture.

AI setup and readiness

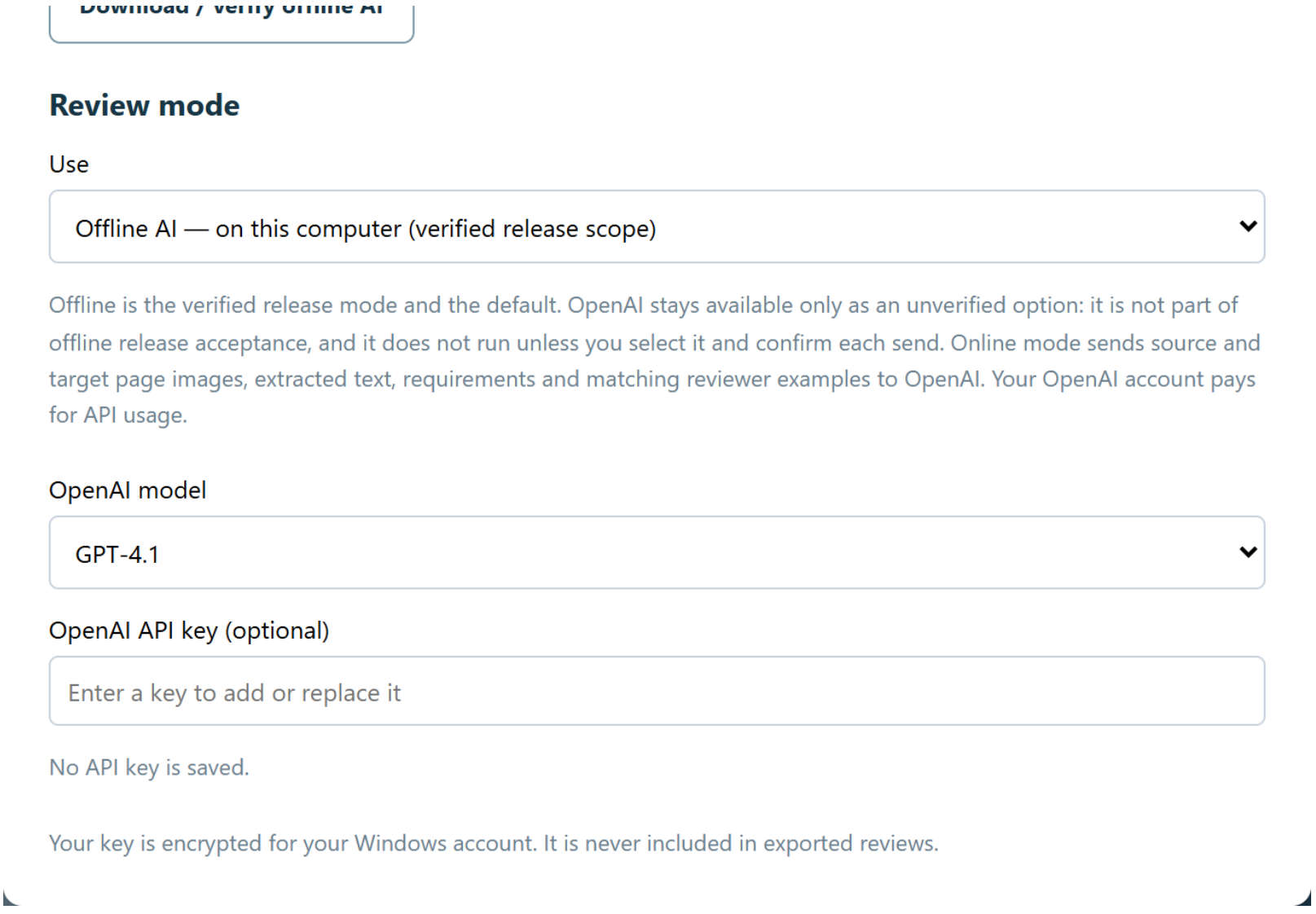
AI setup contains diagnostics, OCR readiness, offline model download/verification, review mode (Offline AI, OpenAI, or Google Gemini Decisions, new in 2.0.11), model selection, API key controls and request cap. Gemini uses your own Google key, stored encrypted, and asks for permission before each review because page crops and text go to Google (on the free tier Google may use the data). Save stores configuration; Remove key and Remove Gemini key remove the stored provider credentials. Readiness checks do not mean an AI review has run. OCR-only and unmatched areas need a manual check; no finding does not prove the page is correct. The first two pictures show the dialog before the Gemini choice was added; the last two show version 2.0.12 with Google Gemini Decisions selected.

AI setup and readiness screen detail



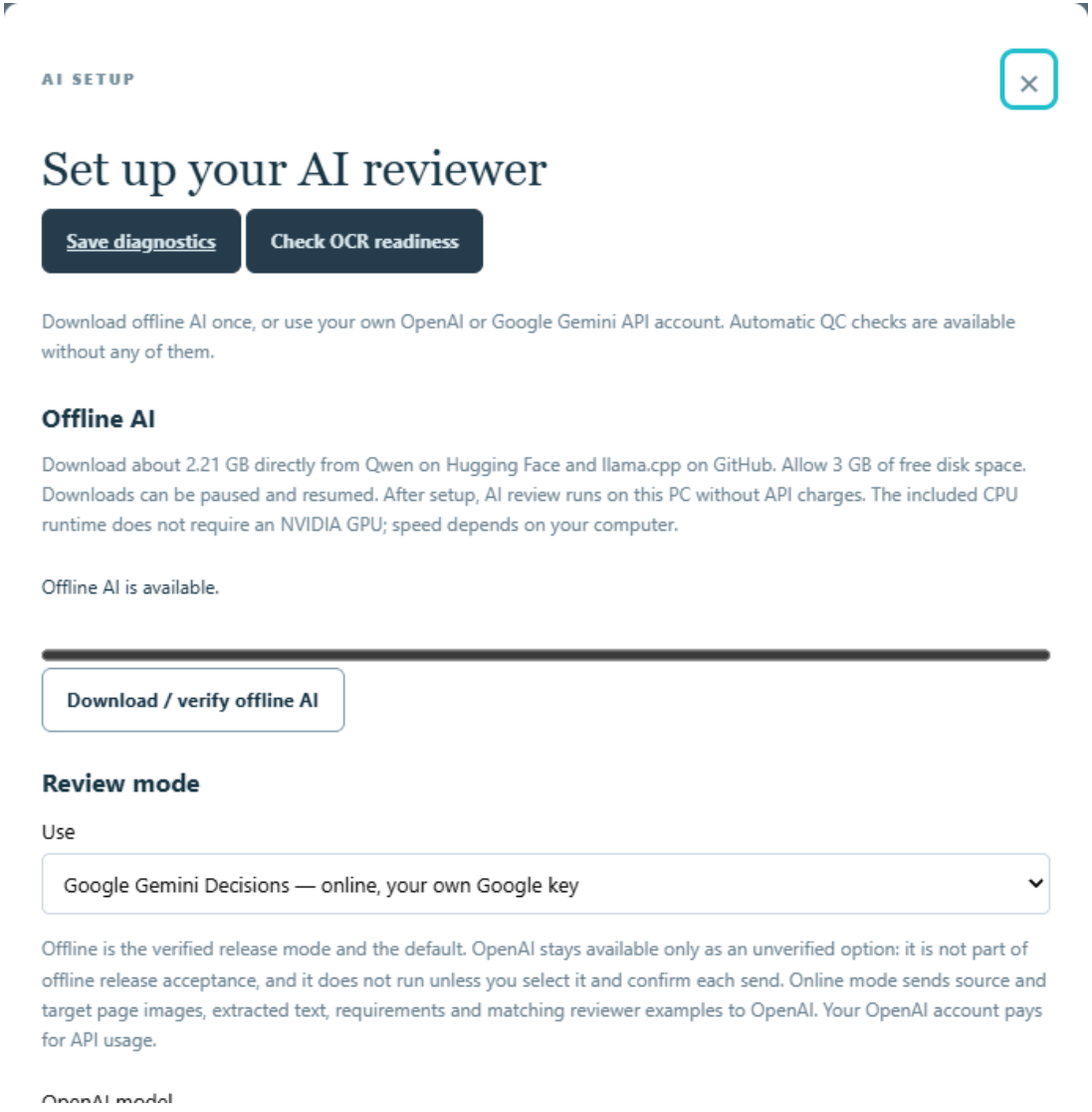
AI setup and readiness - Original capture.

AI setup and readiness screen detail



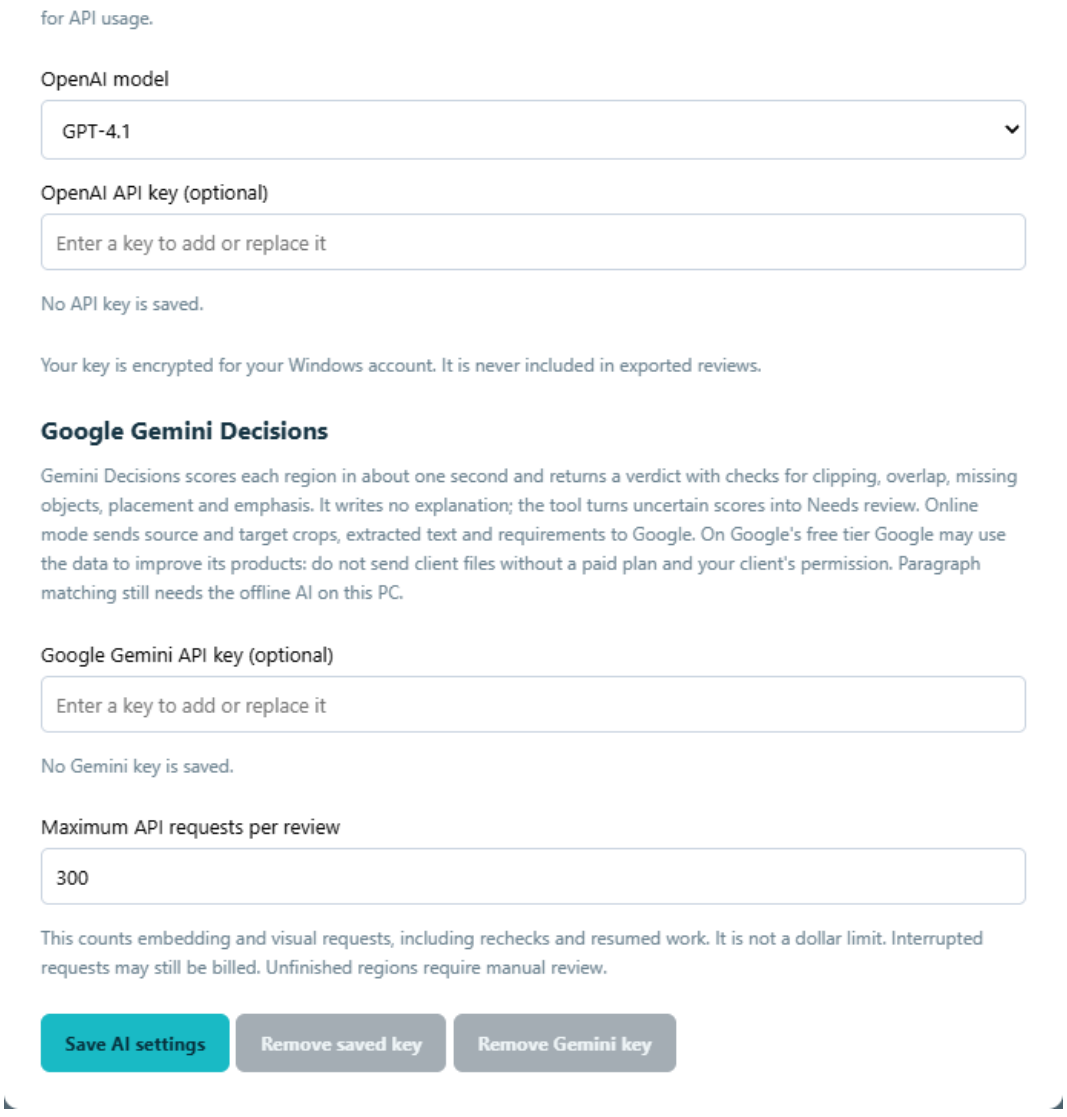
AI setup and readiness - Original capture.

AI setup and readiness screen detail



AI setup with Google Gemini Decisions selected (2.0.12) - Original capture.

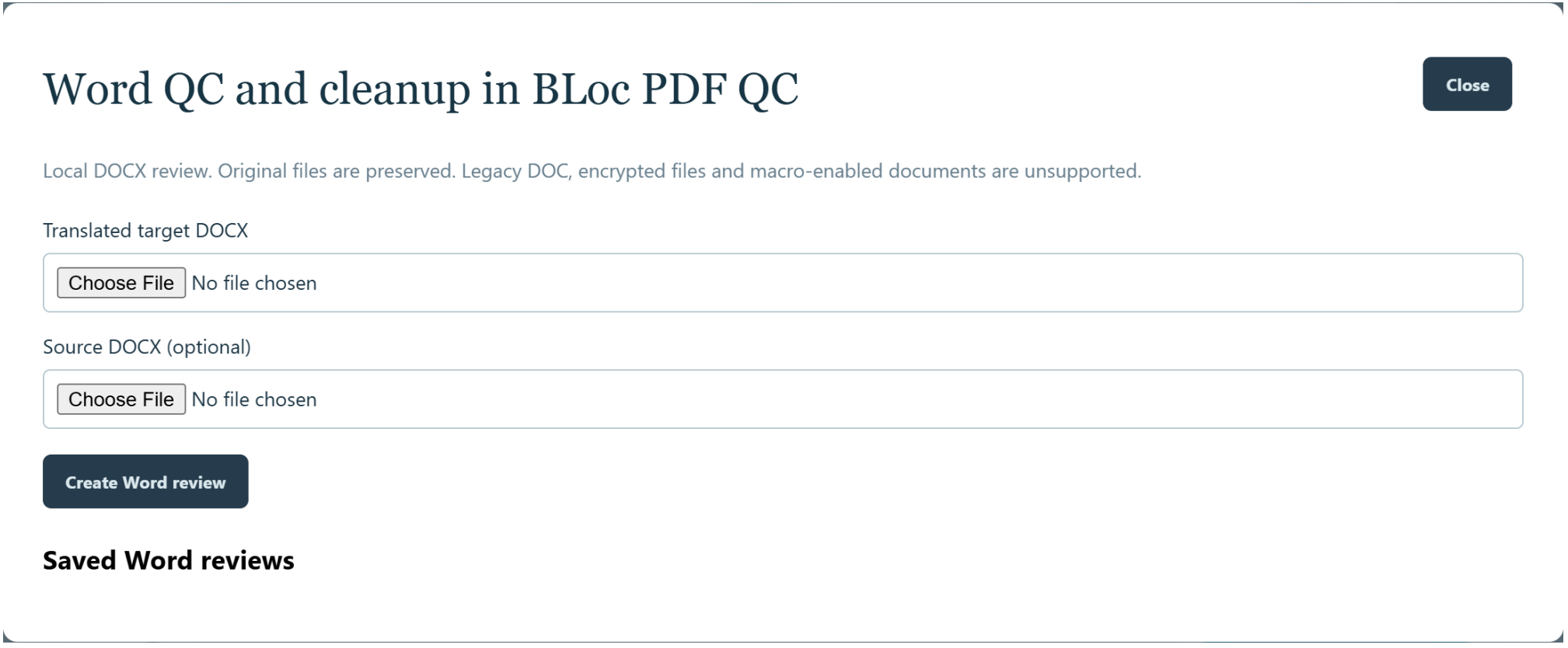
AI setup and readiness screen detail



Gemini key, request limit and Remove Gemini key (2.0.12) - Original capture.

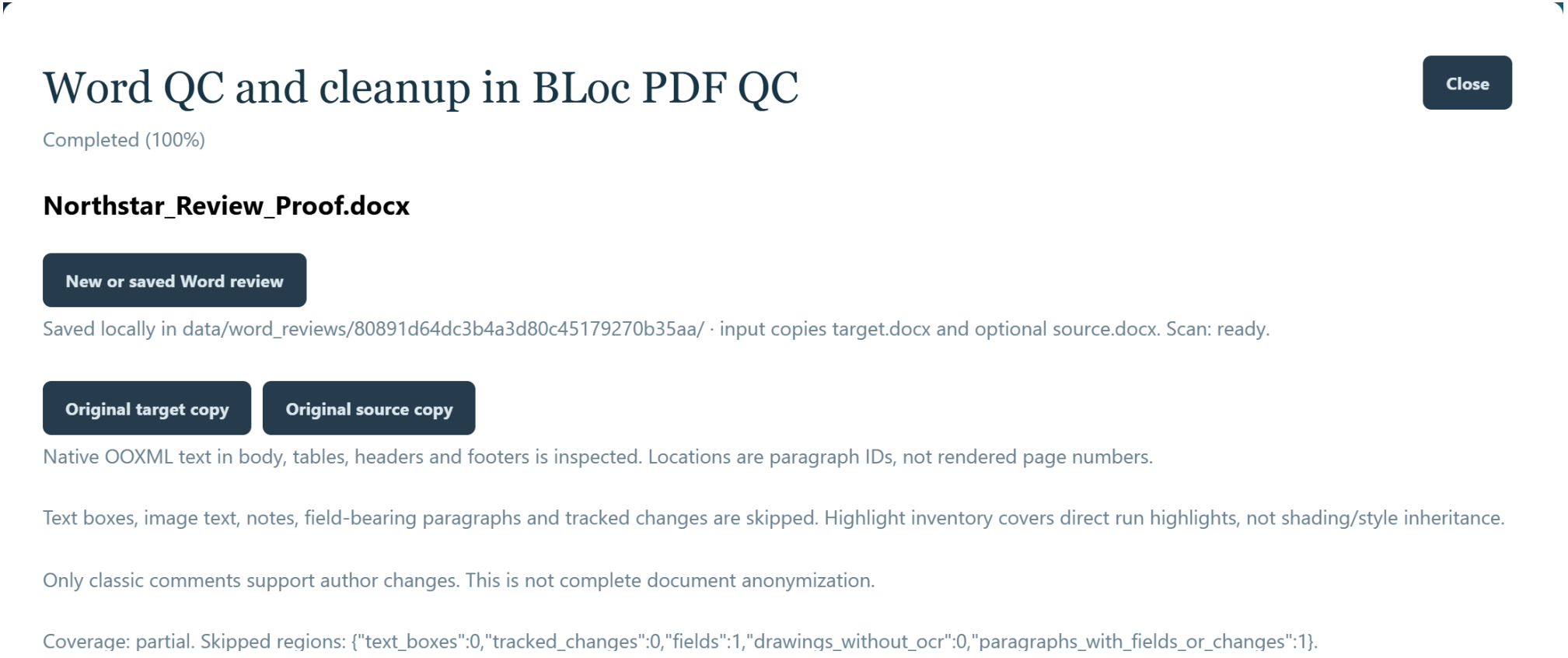
Create a Word review from editable inputs

Word QC & cleanup opens a separate DOCX workflow. Upload Northstar_Approved_Reference.docx and Northstar_Review_Proof.docx, then create the review. Original target copy and Original source copy let you inspect inputs. New or saved Word review switches projects. Rescan with saved settings repeats checks. Finding status filters All findings, Suggested, Needs review, Accepted, Rejected or Ignored. The captured Accepted view is empty because no Word finding was accepted. Export reviewed DOCX and reports is present, but no Word export is claimed for this exercise.



Create a Word review from editable inputs - Original capture.

Create a Word review from editable inputs screen detail



Create a Word review from editable inputs - Original capture.

Create a Word review from editable inputs screen detail

Only classic comments support author changes. This is not complete document anonymization.

Coverage: partial. Skipped regions: {"text_boxes":0,"tracked_changes":0,"fields":1,"drawings_without_ocr":0,"paragraphs_with_fields_or_changes":1}.

▶ Check settings and passage correspondence

Rescan with saved settings

Finding status

Accepted

0 findings. Accept adds a review comment; no paragraphs or values are automatically changed.

▶ 0 existing highlights

▶ Preview comments and select author changes

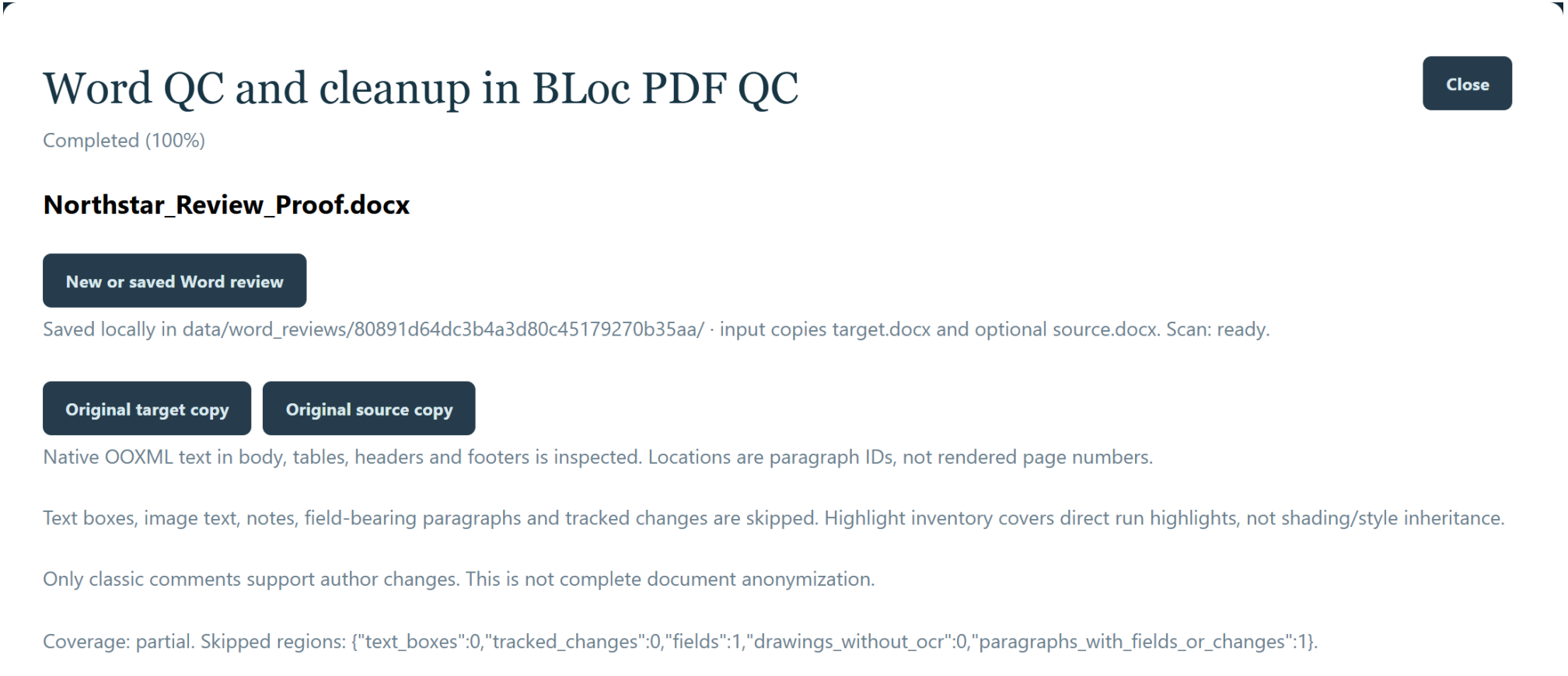
Export reviewed DOCX and reports

Create a Word review from editable inputs - Original capture.

Word check settings and cleanup panels

Expand Check settings and passage correspondence to configure Check numbers, source/target number locale and the source/target passage pair. Confirm this correspondence records the reviewed pair. Source word policy and Target word policy offer English words, Arabic words or Unicode letters. Retained names or phrases to exclude and Exact repeated text to exclude accept one entry per line. Save settings and rescan Word applies configuration. This sample reported 72 matched passages; OCR-only and unmatched regions were not a pass. Existing highlights and Preview comments and select author changes expose cleanup review areas. Their empty state does not verify cleanup of a document containing existing marks. Set both word policies to English words and both number locales to English UK for this same-language exercise. These settings were saved and rescanned. The two settings captures show the upper and lower portions. Cleanup with existing comments still requires additional coverage.

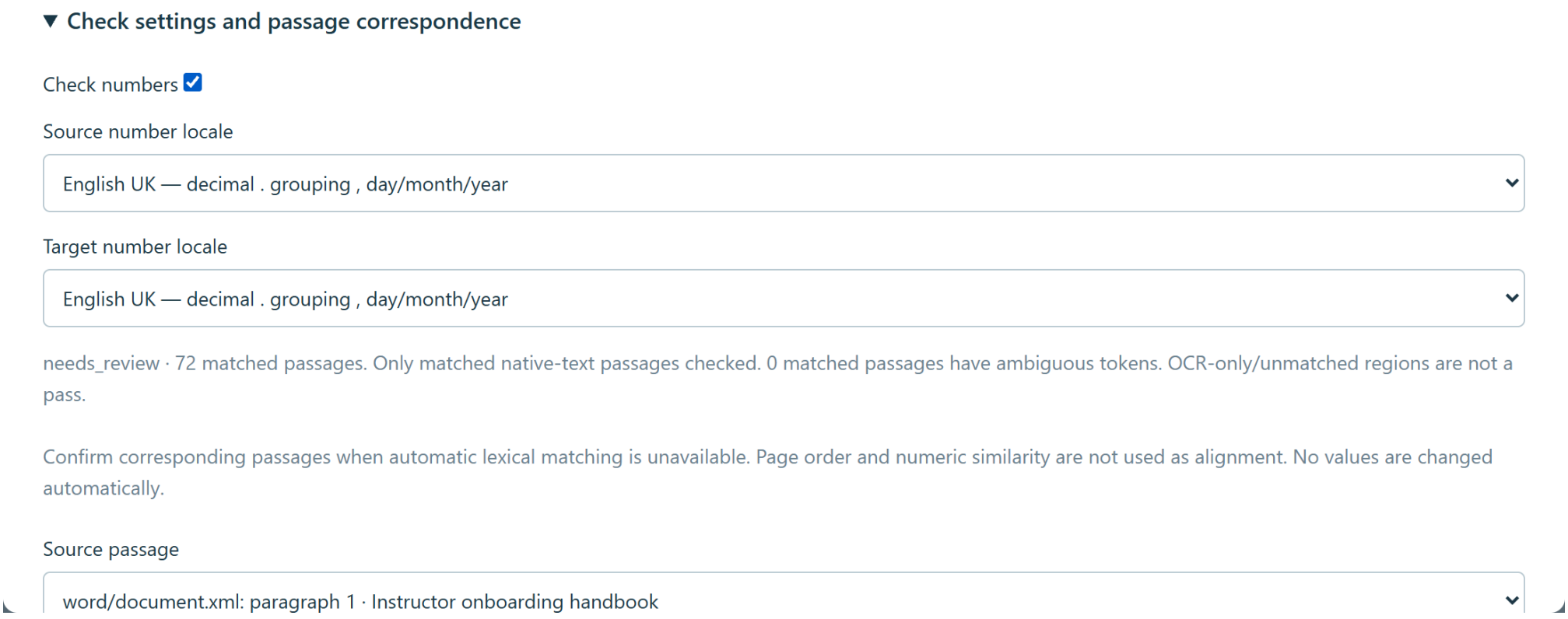
Word check settings and cleanup panels screen detail



Word check settings and cleanup panels - Original capture.

Word check settings and cleanup panels screen detail

Coverage: partial. Skipped regions: {"text_boxes":0,"tracked_changes":0,"fields":1,"drawings_without_ocr":0,"paragraphs_with_fields_or_changes":1}.



Word check settings and cleanup panels - Original capture.

Word check settings and cleanup panels screen detail

Target number locale

English UK — decimal . grouping , day/month/year

needs_review · 72 matched passages. Only matched native-text passages checked. 0 matched passages have ambiguous tokens. OCR-only/unmatched regions are not a pass.

Confirm corresponding passages when automatic lexical matching is unavailable. Page order and numeric similarity are not used as alignment. No values are changed automatically.

Source passage

word/document.xml: paragraph 1 · Instructor onboarding handbook

Instructor onboarding handbook

Target passage

word/document.xml: paragraph 1 · Instructor onboarding handbook

Instructor onboarding handbook

Confirm this correspondence

Word check settings and cleanup panels - Original capture.

Word check settings and cleanup panels screen detail



Word check settings and cleanup panels - Original capture.

Compare evidence with the exercise answer key

The authored register lists six deliberate defects. The PDF run exposed all three numerical differences as Ask findings; one was reviewed and exported as an accepted correction. The terminology change, spelling change and 6-point reviewer text remain manual comparison exercises unless a specific detected result is verified. Preserve inputs, actual-review-project.json and all three PDFs to distinguish authored defects, tool candidates and accepted corrections.

Word comments and tracked-revision exercise

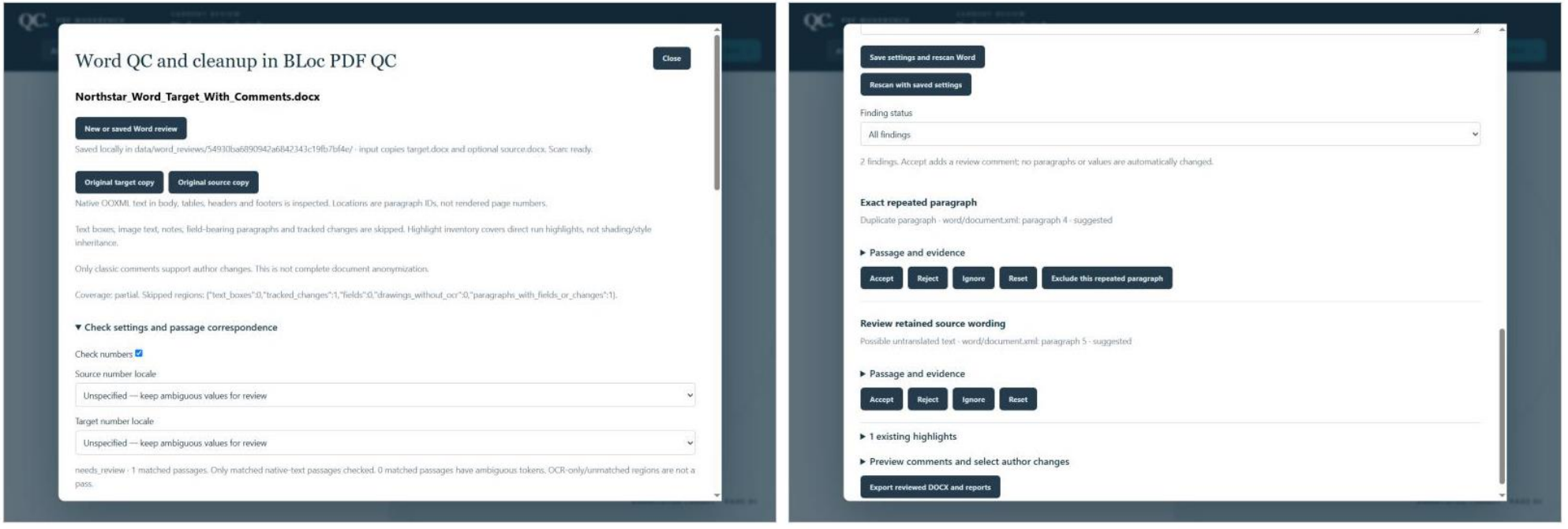
Use Northstar_Word_Source.docx and Northstar_Word_Target_With_Comments.docx from Samples/PDF_QC. The target contains an authored numeric difference, an exact repeated Arabic paragraph, an existing editorial comment, yellow highlighting and a tracked insertion. These are fictional training files.

The actual Word review source functions produced two candidate findings. The repeated paragraph was explicitly accepted for a new review comment. The existing comment author was changed to Northstar Training Reviewer (NT). The exported Northstar_Word_Reviewed.docx contains two comments, preserves the tracked insertion and reports no skipped accepted findings. Duplicate detection adds a comment; it does not delete the paragraph.

Keep the original target, the reviewed copy and word-cleanup-verification.json. The pictures below come from the review window on 18 November 2026. The numeric difference was not reported as a candidate in this Word run; compare numbers yourself.

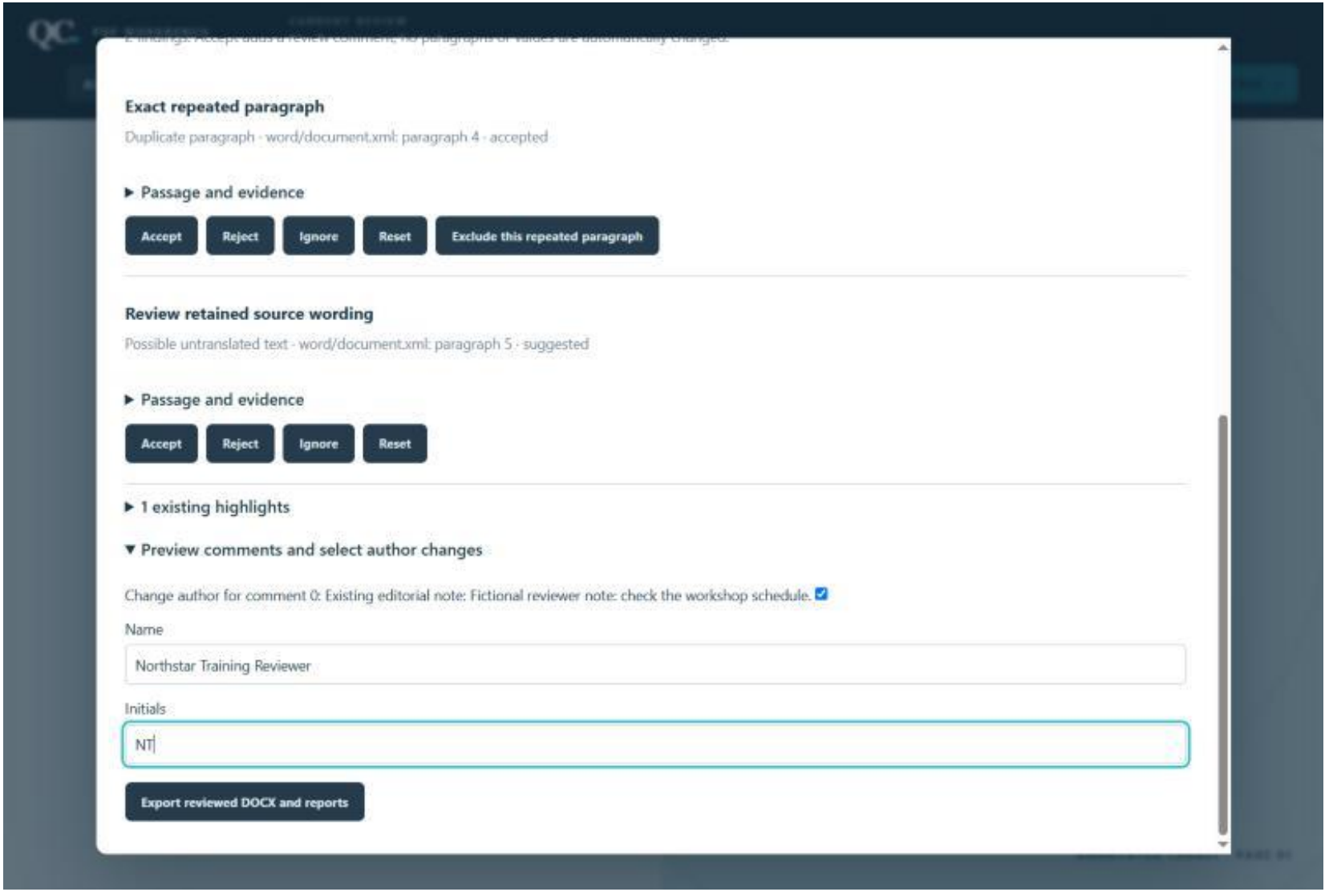
Word review settings

Two candidate findings



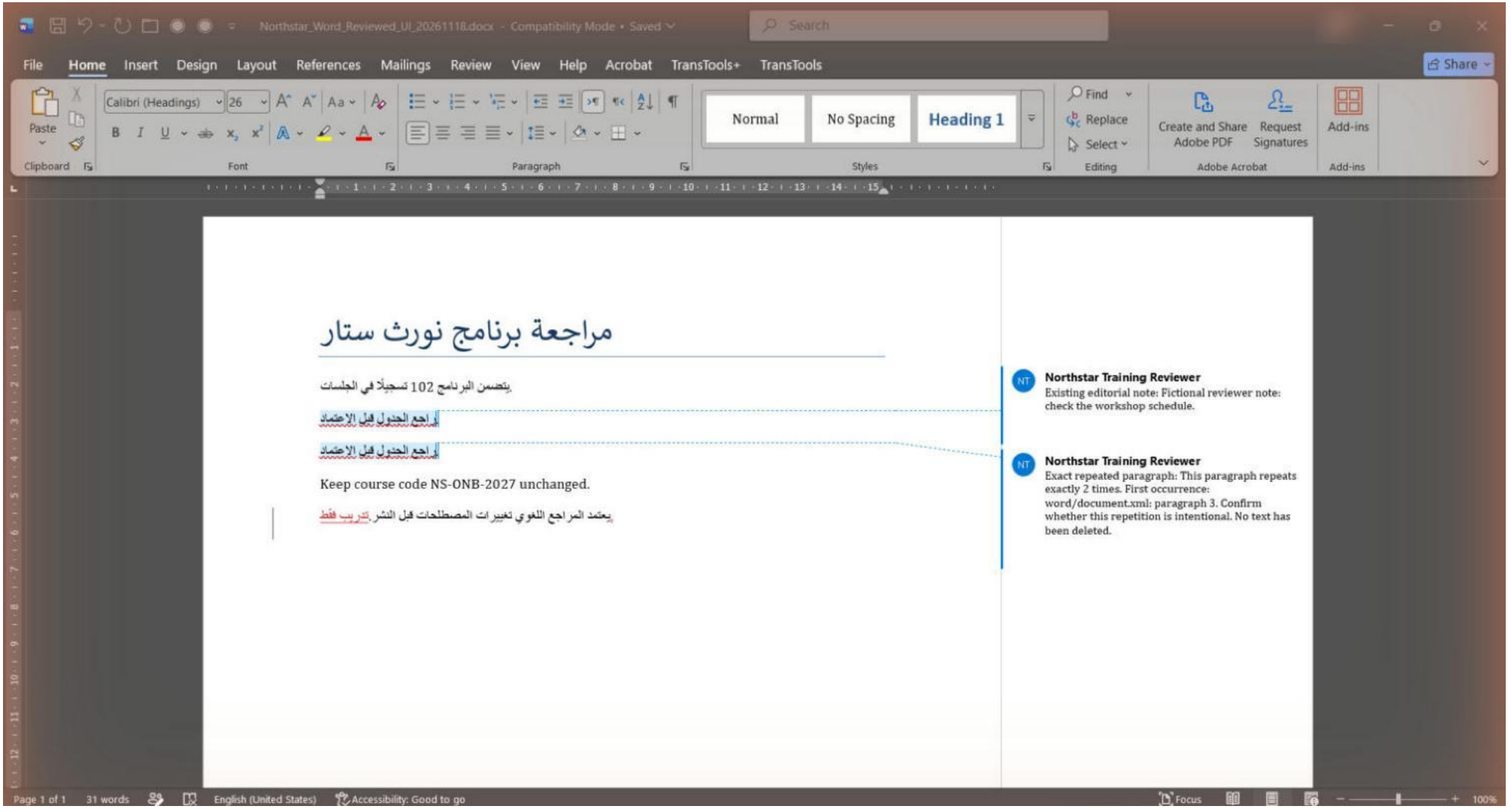
Word review settings and the two candidate findings - Original capture.

Word comments and tracked-revision exercise screen detail



Repeated paragraph accepted and the existing comment author changed to Northstar Training Reviewer (NT) - Original capture.

Word comments and tracked-revision exercise screen detail



Exported DOCX in Word: both comments by Northstar Training Reviewer and the tracked insertion - Original capture.